Aerospace Engineering (AERO) Computer Account

Last Name: _____ **First Name:** _____ **Middle Initial:** _____
(Please Print Neatly)
Students - Major _____ **Current Email Address:** _____

Categorization: (check one)
___ Faculty ___ Graduate Student
___ Staff ___ Undergraduate Student
___ other ___ Research Staff

Other: _____

Account: (check one) ____ **New** ____ **Renew** ____ **Addition or Modification**

Expected Account Termination Date: _____
(example: Date of Graduation)

Student's University ID Number: _____

Login IDs *follow the following format:* **Faculty/Staff** *your choice for user name, (last name or first initial and last name is preferred.)*
Students *use your first 3 initials (a zero in the case of no middle initial) and last 4 digits of your UIN.*

Fill in Your Login ID: _____ Example: John Doe 342039478 Login ID = j0d9478

Authorizing Signature: _____ Printed Name:_____

Requires an Authorization Signature: for **Faculty** *– Dept. Head; for* **Staff** *– Bus. Adm. or Dept. Head; for* **Students** *– a professor in one of your AERO Classes.*

System(s) Requesting Account on: _____ **AEU** (undergraduate PCs) _____ **AEG** (graduate PCs)

_____ **Unix System** (grad) _____**E-Mail** (Faculty/Staff /Graduate Students)

NOTE: Access to the AERO computer labs and the equipment therein is limited to those who have paid the proper equipment access fee, and hold a valid TAMU ID Card. You must present your ID card to the SYS Admin (Rm 615) to have it activated for Computer Lab Access.

E-mail accounts users: Your e-mail address will be <your username>@aeromail.tamu.edu. The department has an alias setup to use <your username>@aero.tamu.edu as your reply to address. It is recommended that you setup an alias on NEO.TAMU.EDU to direct your e-mail to your aero department address. In this case, your e-mail address will be <your neo account name>@tamu.edu.

Note: Your initial **Password** will be **AEROuser1** the first time you log on.

"Upon receiving permission to access the AERO System component networks, systems and related databases, I acknowledge my responsibility for strictly adhering to the Texas A&M University System Policy and Regulations, as well as State and Federal regulations. I understand that I will be subject to disciplinary action and criminal prosecution to the full extent of the law (Chapter 33, Title 7 of the Texas Penal Code); if I gain or help others gain unauthorized access to these services. I agree that I shall not attempt to circumvent the computer security system by using or attempting to use any unauthorized information or transactions. I acknowledge that neither I nor anyone else possesses the authority to allow anyone to use my user-id or my password."

Your login ID and password are the first line of defense against unauthorized access and consequently to the safety of valuable data. Please protect them carefully. Don't leave them lying around or on a sticky-note in your office. The bad guys know all the hiding places. You don't want to explain how your ID and password were used to break into University systems!

Make your passwords strong by keeping them at least eight characters long, mixing in numbers and capitals, and by avoiding using common English words. Hackers use dictionary files to break passwords - make it as hard on them as you can!

Student Computer lab users, please review the Aerospace Engineering Computer **Lab Rules** at the following web site:
http://aero.tamu.edu/about/computing-information/computing-rules/
Fill in the Rule Code found on the AERO Computer Lab Rules web page: _____

All Computer users, please review the **Information Technology Security Awareness & Guidelines** at the following web site:
http://aero.tamu.edu/about/computing-information/security-awareness-guidelines/
Fill in the Code found on the Security Awareness Guidelines web page: _____

I have read, understand, and agree with the above rules and disciplinary action:

Signature: _____ **Date:** _____

Office Use Only
Account Name: _____ **Date Created:** _____ **Account Expiration Date:**_____ **Created By:**_____

Account(s) Created On: ___ **Door Access** ___ **AEG** ___ **AEU** ___ **E-mail** ___ **Unix** ___ **Print Quota** ___ **E-mail List**

Please return this form completed signed and dated to room 615 HRBB. Updated 02/21/06